



City and County of Swansea

## Notice of Meeting

You are invited to attend a Meeting of the

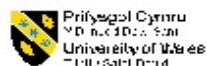
## Swansea Bay City Region Joint Committee

**At:** Carmarthenshire County Council

**On:** Thursday, 22 November 2018

**Time:** 2.00 pm

Prior to the 28th May 2019, Carmarthenshire County Council was the host authority for meetings of the Joint Committee, and further information including agendas and minutes can be found on their website.





Swansea Bay City Region Joint Committee  
Democratic Services Unit,  
Chief Executive's Department,  
Carmarthenshire County Council,  
County Hall,  
Carmarthen SA31 1JP.

**FRIDAY 16 NOVEMBER 2018**

**TO: ALL MEMBERS OF THE SWANSEA BAY CITY REGION JOINT COMMITTEE**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **SWANSEA BAY CITY REGION JOINT COMMITTEE** WHICH WILL BE HELD IN THE **DEMOCRATIC SERVICES COMMITTEE ROOM, - COUNTY HALL, CARMARTHEN. SA31 1JP. AT 2.00 PM, ON THURSDAY, 22ND NOVEMBER, 2018** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

*Mark James*

**CHIEF EXECUTIVE  
CARMARTHENSHIRE COUNTY COUNCIL**

<b>Democratic Officer:</b>	<b>Kevin J. Thomas</b>
<b>Telephone (direct line):</b>	<b>01267 224027</b>
<b>E-Mail:</b>	<b>Kjthomas@carmarthenshire.gov.uk</b>



**SWANSEA BAY CITY REGION JOINT COMMITTEE**  
(Leaders of the 4 local authorities and 5 Co-optees)

**CARMARTHENSHIRE COUNTY COUNCIL**

**COUNCILLOR            EMLYN DOLE**

**NEATH PORT TALBOT**

**COUNCILLOR            ROB JONES**

**CITY & COUNTY OF SWANSEA**

**COUNCILLOR            ROB STEWART**

**PEMBROKESHIRE COUNTY COUNCIL**

**COUNCILLOR            DAVID SIMPSON**

**CO-OPTED NON VOTING REPRESENTATIVES**

(5 year period 31<sup>st</sup> August 2018 – 30<sup>th</sup> August 2023)

**Dr Jane Davidson                            University of Wales Trinity St David**

**Professor Andrew Davies                Abertawe Bro Morgannwg Health  
Board**

**Professor Richard Davies                Swansea University**

**Bernadine Rees                            Hywel Dda University Health Board**

**Edward Tomp                                Chair of the Economic Strategy  
Board**

# AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTEREST
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE JOINT COMMITTEE HELD ON THE 31ST AUGUST 2018 5 - 12
4. DIGITAL INFRASTRUCTURE UPDATE 13 - 16
5. SWANSEA BAY CITY DEAL PROJECTS UPDATE 17 - 26
6. JOINT COMMITTEE FORWARD WORK PROGRAMME 27 - 34
7. EXCLUSION OF THE PUBLIC  
THE REPORTS RELATING TO THE FOLLOWING ITEMS ARE NOT FOR PUBLICATION AS THEY CONTAIN EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007. IF, FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST, THE COMMITTEE RESOLVES PURSUANT TO THE ACT TO CONSIDER THESE ITEMS IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING SUCH CONSIDERATION
8. YR EGIN - CREATIVE DIGITAL CLUSTER 35 - 188
9. SWANSEA CITY AND WATERFRONT DIGITAL DISTRICT 189 - 360
10. LLANELLI LIFE SCIENCE AND WELL-BEING VILLAGE 361 - 1004

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Friday, 31 August 2018

**PRESENT:**

**Councillors:**

R. Stewart, E. Dole, D. Simpson, A. Wingrave (In place of R. Jones) and

Dr J. Davidson **Also in attendance:**

Dr J. Davidson – University of Wales Trinity St Davids

Prof. M. Clement – Swansea University

I Rees – Abertawe Bro Morgannwg University Health Board

**The following Officers were in attendance:**

M. James, Chief Executive

C. Moore, Director of Corporate Services

L.R. Jones, Head of Administration and Law

P. Roberts, Chief Executive

I. Wesley, Chief Executive

H. Morgan, Economic Development Manager

G. Morgan, Head of Democratic Services

R. Phillips, European Programmes Manager

S. Brennan, Head of Regeneration - Neath Port Talbot County Borough Council

H. Morgan, Economic Development Manager (CCC)

R. Phillips, European Programmes Manager (CCC)

G. Morgan, Democratic Services Manager(CCC)

**Meeting Room TRL 5, - Teaching and Learning Building, Carmarthen Campus,  
University of Wales Trinity Saint David, Carmarthen. SA31 3EP - 10.00 - 10.35 am**

**1. APOLOGIES FOR ABSENCE**

An Apology for absence was received from Cllr Rob Jones, Leader of Neath Port Talbot County Borough Council, and the Committee conveyed its best wishes to Cllr Jones for a quick recovery.

Apologies were also received from Mr Steve Phillips, Chief Executive of Neath Port Talbot County Borough Council, Prof Richard Davies of Swansea University, Prof Andrew Davies of Abertawe Bro Morgannwg University Health Board and Bernadine Rees of Hywel Dda University Health Board.

**2. DECLARATIONS OF PERSONAL INTEREST**

There were no declarations of Personal Interest made at the meeting.

**3. APPOINTMENT OF CHAIR OF THE JOINT COMMITTEE FOR A TWO YEAR TERM**



The Joint Committee was informed that in accordance with Schedule 1 of the Joint Committee Agreement the Chair of the Joint Committee should be an elected representative of a Council and elected for a two year term in the first instance, reviewed annually thereafter.

Following nominations, it was

**UNANIMOUSLY RESOLVED that Cllr Rob Stewart be appointed Chair of the Joint Committee for the period 31<sup>st</sup> August 2018 – 30<sup>th</sup> August 2020.**

#### **4. APPOINTMENT OF THE DEPUTY CHAIRS**

The Joint Committee was advised that Schedule 1 of the Joint Committee Agreement, set out the procedure for the appointment of Deputy Chairs.

**UNANIMOUSLY RESOLVED to confirm that in accordance with the Joint Committee Agreement, the three Leaders of the remaining local authorities (those who did not hold the position of Chair of the Joint Committee) be appointed as Deputy Chairs.**

#### **5. APPOINTMENT OF CO-OPTED NON VOTING MEMBERS FOR A 5 YEAR TERM**

The Joint Committee was informed that Schedule 1 of the Joint Agreement allowed the Joint Committee to co-opt non-voting members for a period of 5 years.

The Joint Committee having considered the report,

**UNANIMOUSLY RESOLVED**

- 1. that the following nominees, be appointed as co-opted non-voting members on the Swansea Bay City Region Joint Committee for a 5 year period in accordance with the terms detailed within the report:-**

**Members:**

- Swansea University –Professor Richard Davies
- University of Wales Trinity St David – Dr Jane Davidson
- Hywel Dda University Health Board – Bernadine Rees
- Abertawe Bro Morgannwg University Health Board- Professor Andrew Davies

- 2. that in the absence of the above members the following named substitutes be permitted to attend on their behalf:-**



**Named substitutes:**

- Swansea University – Dr Fiona Harries
- University of Wales Trinity St David – Gwyndaf Tobias
- Hywel Dda University Health Board – Steve Moore
- Abertawe Bro Morgannwg University Health Board – Tracey Myhill

3. that the Chair of the Economic Strategy Board be co-opted onto the Joint Committee as a non-voting member.

**6. APPOINTMENT OF PRINCIPAL ADVISOR & ACCOUNTABLE OFFICER**

The Joint Committee was advised that under the terms of the Joint Agreement the Accountable Body “Carmarthenshire County Council” was required to establish a ‘Regional Office’ to be responsible for the day to day management matters relating to the Joint Committee and the Swansea Bay City Deal.

As part of the agreement the Joint Committee was also required to formally designate the Head of Paid Service of the Accountable Body as Lead Chief Executive to act as its principal adviser and Accountable officer to manage and oversee the work of the regional office staff.

**UNANIMOUSLY RESOLVED** that in accordance with the Joint Committee Agreement, to designate the Head of Paid Service of Carmarthenshire County Council as Lead Chief Executive and to act as the Committee’s Principal Adviser and Accountable Officer to manage and oversee the work of the Regional Office

**7. ESTABLISHMENT OF PROGRAMME BOARD AND APPOINTMENT OF THE PROGRAMME BOARD CHAIR**

The Joint Committee, in accordance with the terms of the Joint Agreement, considered a report which set out the arrangements for the establishment of a Programme Board to implement the Swansea City Deal and the Councils’ obligations in relation to the Swansea Bay City Deal.

**UNANIMOUSLY RESOLVED**

1. To formally establish a Programme Board (“PB”) in accordance with the terms of reference detailed within the Joint Committee Agreement (Schedule 2).
2. That Membership of the Programme Board shall consist of the Head of Paid Service from each of the Councils or another officer nominated by the Head of Paid Service.
3. That the following additional representatives be co-opted to the Board:-





**Dr Fiona Harris - Swansea University**  
**Gwyndaf Tobias - University of Wales Trinity Saint David**  
**Sarah Jennings - Hywel Dda University Health Board**  
**Sian Harrop-Griffiths - Abertawe Bro Morgannwg University Health Board**

4. **That Mark James, Head of Paid Service for Carmarthenshire County Council be appointed as Chair of the Board for the next 12 months.**

## 8. IMPLEMENTATION PLAN

The Joint Committee was informed that under Part 10 of the Joint Committee Agreement it was required to approve the implementation plan at its first meeting. The Plan set out the high level activities which would support the delivery of the Swansea Bay City Deal and included details of the nature of each of the projects, their outcomes and benefits, key tasks and the indicative timeline and interdependencies between the projects.

The Joint Committee was advised that the Plan was to be reviewed annually by the Joint Committee, with the first review taking place no later than one year after the approval of the Implementation Plan. Reviews, in later years were required to take place no later than one year after the previous review.

The Joint Committee was advised that the Implementation Plan, in order to be adopted, also required approval by the Welsh and UK Governments, the Lead Chief Executive suggested that, as both Governments had not yet confirmed approval of the Plan, that the Joint Committee approve the plan in principle and formally ratify at its next meeting.

**UNANIMOUSLY RESOLVED to approve, in principle, the implementation plan in accordance with the requirements of the Joint Committee Agreement, and that the final plan be ratified at the next Joint Committee meeting.**

## 9. JOINT COMMITTEE - ANNUAL COSTS BUDGET

The Joint Committee was informed that, as part of the Joint Agreement, the four participating Council had agreed that Carmarthenshire County Council would act as the Accountable Body responsible for discharging the Councils' Obligations in relation to the Swansea Bay City Deal.

As part of this agreement Carmarthenshire County Council was required to provide an annual costs budget for approval as stipulated within Clause 19.

The Joint Committee considered the draft operational budget which included project funding contributions based on a 1.5% contribution, plus partner contributions as detailed in the report.





2. That a discussion paper be considered at the next meeting on the role of the Joint Committee in regional working and distribution of funds.

## 11. JOINT COMMITTEE SCHEDULE OF MEETINGS

The Joint Committee considered a proposed schedule of meetings for the period September 2018 – February 2019.

**UNANIMOUSLY RESOLVED** to approve the Schedule of meetings for the Joint Committee for the next 6 months.

## 12. EXCLUSION OF THE PUBLIC

**UNANIMOUSLY RESOLVED**, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following item as the report contained exempt information as defined in paragraph 12 of Part 4 of Schedule 12A to the Act.

## 13. ESTABLISHMENT OF AN ECONOMIC STRATEGY BOARD AND APPOINTMENT OF CHAIR AND MEMBERS

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, that pursuant to the Act referred to in Minute 12 above, to consider this matter in private, with the public excluded from the meeting as the report contained the names of candidates for membership of the Economic Strategy Board. Although the public interest would normally favour openness and transparency, this was outweighed by the public interest in maintaining confidentiality in this case because candidates ought not to be put off from applying for positions by the potential for being publicly identified as having been unsuccessful. The names of the successful candidates would be made public after the meeting.

The Joint Committee was informed that under the terms of the Joint Committee Agreement (clause 17) the Committee could facilitate the establishment of an Economic Strategy Board (“ESB”) which would have terms of reference as set out in Schedule 6.

The process for recruitment of the Economic Strategy Board’s membership was subject to the unanimous agreement by members of the Joint Committee and UK and Welsh Governments. The UK and Welsh Governments had approved the process put forward by the Shadow Joint Committee which was attached to this report.

The Committee considered the nominations received as part of the recruitment and nomination process and also considered a recommendation from the Shadow Joint Committee that the in view of the expertise of the candidates, that the 5 private sector representatives be increased to 6 representatives



The Joint Committee noted that Mr Hamish Laing - Abertawe Bro Morgannwg University Health Board would shortly be leaving their employment and was advised that a replacement member would be put forward for consideration at the next meeting.

## UNANIMOUSLY RESOLVED

1. To formally establish an Economic Strategy Board (“ESB”) in accordance with clause 17.1 of the Joint Committee Agreement and terms of reference detailed within schedule 6 thereof.
2. That the proposals for the recruitment and selection process as agreed by the Welsh Government and UK Government be formally endorsed by the Joint Committee
3. To appoint Edward Tomp as Chair of the Economic Strategy Board in accordance with the recruitment process agreed with UK and Welsh Government.
4. To increase the number of private sector representatives from 5 to 6 members; and
5. To appoint the following persons as members of the Economic Strategy Board, in accordance with the recruitment process agreed with UK and Welsh Government.:-

### Private Sector Chair & other suitable representative x 1

Edward Tomp - Valero UK

### Private Sector Representatives x 6

James Davies - Industry Wales

Chris Foxhall - Private Investor

Alec Don - MHPA – Chief Executive

Nigel Short - Browns Hotel and Three Mariners in Laugharne – Owner

Simon Holt - Recently retired Head of Department and Consultant Surgical Oncologist at Peony Breast Care Unit, Prince Phillip Hospital. NHS

Amanda Davies - Pobl Group Chief Executive

### Higher Education or further education representatives x 2

Mark Clement - Swansea University

Barry Liles - University of Wales Trinity Saint David

### Life Sciences or well being representatives x 2

Sarah Jennings - Hywel Dda University Health Board

Hamish Laing - - Abertawe Bro Morgannwg University Health Board

### Leaders of the Councils or their nominated representatives x 4

Cllr Rob Stewart City & County of Swansea

Cllr Emlyn Dole Carmarthenshire County Council

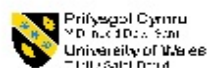


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CHAIR

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DATE





## SWANSEA BAY CITY REGION JOINT COMMITTEE

22<sup>ND</sup> NOVEMBER 2018

### DIGITAL INFRASTRUCTURE UPDATE

#### RECOMMENDATIONS / KEY DECISIONS REQUIRED:

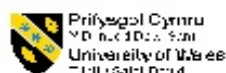
To inform the Joint Committee of the current status of the digital infrastructure project funded under the Swansea Bay City Deal.

#### REASONS:

To ensure that the Joint Committee is regularly kept up-to-date on the Digital Infrastructure Project.

*This item was originally scheduled for discussion on the 16<sup>th</sup> October 2018, however the meeting was inquorate. Members were however apprised of the current status of the Digital Infrastructure Tender Award, Local Full Fibre Network (LFFN) and 5G in Wales which together formed the digital infrastructure project funded under the Swansea Bay City Deal. Members also noted that an initial draft Business Case was due to be submitted to the Regional Office towards the end of December 2018.*

<p><b>Report Author:</b> Helen Morgan</p>	<p><b>Designation:</b> Economic Development Manager Carmarthenshire County Council</p>	<p><b>Tel No.</b> 01267 224902 <b>E.Mail:</b> HLMorgan@carmarthenshire.gov.uk</p>
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**EXECUTIVE SUMMARY**  
**SWANSEA BAY CITY REGION JOINT COMMITTEE**  
**22<sup>ND</sup> NOVEMBER 2018**

**Digital Infrastructure Project Update**

Digital Infrastructure Tender Award:

On 24<sup>th</sup> September 2018 a contract was awarded to CUBE Ultra Ltd in partnership with Innovation Point to deliver the Digital Infrastructure 5 Case Business Plan and supporting research. An inception meeting was held w/c 1<sup>st</sup> October and the contract will run to the end of April 2018. Development of the business case and is on track. Workshops have been held with the other SBCD projects to identify synergies and significant data gathered and analysis has been undertaken to support development of the plan.

Local Full Fibre Network (LFFN):

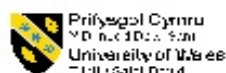
A secondary element of the contract will be to support the full development of a regional bid to LFFN Wave 3 which was launched in the summer 2018. Work to progress a regional LFFN bid to the Wave 3 competition has begun led by Swansea Council who, with the support of CUBE Ultra Ltd, will be developing the full bid for submission to DCMS later this year. Discussions with DCMS have continued to emphasise preference for larger, regional bids and a regional data gathering exercise has been undertaken to ensure the needs and requirements of all areas of the Region are reflected.

5G in Wales:

Pan Wales group established, led by Innovation Point, to discuss and explore opportunities for Wales to harness and exploit deployment of 5G technologies. The SBCD Region has advanced thinking on 5G and is represented on the group who will discuss initial views on priorities for Wales on 16<sup>th</sup> November.

**DETAILED REPORT ATTACHED?**

**NO**



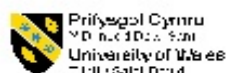
# IMPLICATIONS

Policy, Crime & Disorder and Equalities <b>NONE</b>	Legal <b>Not at this stage</b>	Finance <b>Not at this stage</b>	Risk Management Issues <b>Not at this stage</b>	Staffing Implications <b>NONE</b>

# CONSULTATIONS

N/A
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<b>Section 100D Local Government Act, 1972 – Access to Information</b> <b>List of Background Papers used in the preparation of this report:</b> <b>THESE ARE DETAILED BELOW</b>		
Title of Document	File Ref No.	Locations that the papers are available for public inspection/WEBSITE LINK
Swansea Bay City Deal Website		<a href="http://www.swanseabaycitydeal.wales/">http://www.swanseabaycitydeal.wales/</a>





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## SWANSEA BAY CITY REGION JOINT COMMITTEE

22<sup>ND</sup> NOVEMBER 2018

### CITY DEAL PROJECTS UPDATE

#### RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To inform the Joint Committee of the current status of the projects funded under the Swansea Bay City Deal.

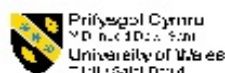
#### REASONS:

To ensure that the Joint Committee is regularly kept up-to-date on the projects funded by the Swansea Bay City Deal.

*This item was originally scheduled for discussion on the 16<sup>th</sup> October 2018, however the meeting was inquorate. Members however did received an update on the following local and regional projects:-*

- Digital Infrastructure
- Swansea City & Waterfront Digital District;
- Skills & Talent;
- Yr Egin;
- Llanelli Life Science & Well-Being Village;
- Llanelli Life Science & Well-Being Campus;
- Homes as Power Stations;
- Centre of Excellence in Next Generation Services (CENGs);
- Astute Factory of the Future;
- Steel Science;
- Pembroke Dock Marine.

<b>Report Author:</b>  Helen Morgan	<b>Designation:</b>  Economic Development Manager Carmarthenshire County Council	<b>Tel No.</b> 01267 224902  <b>E.Mail:</b> <a href="mailto:HLMorgan@carmarthenshire.gov.uk">HLMorgan@carmarthenshire.gov.uk</a>
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**EXECUTIVE SUMMARY**  
**SWANSEA BAY CITY REGION JOINT COMMITTEE**  
**22<sup>ND</sup> NOVEMBER 2018**

**CITY DEAL PROJECTS UPDATE**

The report provides an update on the following local and regional projects funded by the City Deal:-

- Digital Infrastructure
- Swansea City & Waterfront Digital District
- Skills & Talent
- Yr Egin
- Llanelli Life Science & Well-Being Village
- Llanelli Life Science & Well-Being Campus
- Homes as Power Stations
- Centre of Excellence in Next Generation Services (CENGs)
- Astute Factory of the Future
- Steel Science
- Pembroke Dock Marine

DETAILED REPORT ATTACHED?

YES



## IMPLICATIONS

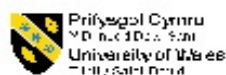
Policy, Crime & Disorder and Equalities <b>NONE</b>	Legal <b>NONE</b>	Finance <b>NONE</b>	Risk Management Issues <b>NONE</b>	Staffing Implications <b>NONE</b>
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## CONSULTATIONS

N/A

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:  
THESE ARE DETAILED BELOW**

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# SBCD PROJECT PROGRESS UPDATE

## November 2018



### Digital Infrastructure - Regional - Project Authority Lead Carmarthenshire County Council

#### Business Plan Update

- CUBE have progressed scoping work to support the research element of the business case
- Several coordination and data collection meetings, workshops and desk top activities completed
- Regular meetings have been scheduled between CUBE, Mike Galvin & Regional Office to ensure progress is on track

#### Project Update

- Continued work with individual City Deal projects to identify collaborative opportunities with the Digital Infrastructure programme
- The pan-Wales 5G group has reported back initial views which are being evaluated by the Welsh Government. Mike Galvin represents the region on this group which is currently refining opportunities for 5G in Wales
- High level fibre solutions have been mapped and costed. The process of prioritisation and cross mapping with other regional initiatives such as enterprise zones and economic development areas to inform the regional LFFN bid is underway

#### Other

- The 2018 Budget gave an additional £200M to fibre broadband, with a strong bias towards rural and disadvantaged areas - the project is also intending to take advantage of this funding

**Initial draft Business Case to be submitted to RO - end December 2018**

### Swansea City & Waterfront Digital District - Project Authority Lead Swansea Council

#### Business Plan Update

- Project team developing response to further feedback from the UK and Welsh Government which was received on 6<sup>th</sup> November, 2018
- Draft business plan presented to Economic Strategy Board on 8th November, 2018

#### Project Update

Box Village and Innovation Precinct:

- The University has entered into a development agreement with its private sector partner to take forward the delivery of Box Village
- Contractor appointed and now progressing design for planning submission (two stage design and construct)
- Submission of planning application in December 2018
- Commencement of construction programmed for March 2019
- Practical completion programmed for September 2019

Digital Village:

- Agreement in place to install full digital cable ducting along north side of The Kingsway (south side completed)

- Stage 1 Digital Village Architect report approved by Swansea Council and detailed design is now commencing

Digital Square & Arena:

- Entering pre contract services agreement with the primary contractor for Digital Square & Arena
- Advanced construction enabling works progressing

**Other**

- Switching traffic into new traffic lanes planned by 17<sup>th</sup> November, 2018 following major resurfacing works including near completion of southern side of Kingsway new public footways

**Latest feedback from UK & Welsh Governments forwarded to Project Lead on 6<sup>th</sup> November, 2018**

**Yr Egin - Project Authority Lead Carmarthenshire County Council**

**Business Plan Update**

- Project team developing response to further feedback from the UK and Welsh Government which was received on 1st November 2018.
- Draft business plan presented to Economic Strategy Board on 8th November, 2018.

**Project Update**

- Formal opening of Phase 1 of the project took place on the 25th October, 2018.
- Commencement of design/ECl tenders for Phase 2 scheduled for December 2018.
- Phase 2 commencement of construction planned for December 2019
- Phase 2 completion planned for March 2021

**Latest feedback from UK & Welsh Governments forwarded to Project Lead on 1<sup>st</sup> November, 2018**

**CENGS - Project Authority Lead Neath Port Talbot County Borough Council**

**Business Plan Update**

- Business case for CENGS Swansea Bay Technology Centre (capital element) being finalised & due for submission to RO November 2018
- Seeking expert input on development of the CENGS organisation (revenue element) business case

**Project Update**

CENGS - Swansea Bay Technology Centre (capital):

- Finalising design and technology specification for the 'building as a power station'
- WEFO ERDF match funding confirmed - £3m ERDF P4.4
- Two stage procurement exercise to commence Dec 2018

- Construction period Autumn 2019 - end 2020

**CENGS - Organisation (revenue):**

- Following a soft market testing exercise, the project team will carry out a procurement exercise to appoint an organisation to run the CENGS organisation.
- Proposal for private sector investment to be identified during the implementation of the project through licences etc.

**Other**

- CENGS Swansea Bay Technology Centre (capital element) has been identified as an 'Active Building' in Swansea University's successful Active Building Centre proposal (Challenge Fund)

**First Draft Business Case to be submitted to RO - November 2018**

**Skills and Talent - Regional - Project Authority Lead Carmarthenshire County Council**

**Business Plan Update**

- Business Plan has been updated following receipt of comments from UKG/WG and re-submitted to Welsh Government, awaiting comments.

**Project Update**

- Continue to work with schools across the region to increase awareness of the City Deal and the opportunities that will be generated through the 10 projects. A number of the schools have developed specific proposals to trial on a county basis with a view to rolling out across the region.
- The Training Solutions Committee have met to identify skills gaps across the region and work will start with the 10 project leads to identify solutions for the skills gaps within the region.
- The RSLP have been engaged with Industry across the region to highlight the City Deal and ensure that any skills gaps identified meet with the wider needs of businesses across the region. A number of workshops were held recently and the RLSP partnered with the City Deal Business Engagement Officer to specifically discuss the skills requirements and opportunities to upskill existing workforce as well as develop new talent through the schools, colleges and universities.

**Other**

- Carmarthenshire is piloting a City Deal course as part of the Welsh Baccalaureate

**Project Lead to send revised Business Case to Regional Office**

**Life Science and Well-being Campuses - Project Authority Lead Swansea Council**

*Project Lead last updated October 2018*

**Business Plan Update**

- Regional Office feedback on initial draft business case submitted to project leads in July 2018
- Project Lead continuing to develop initial draft business case



### **Project Update**

- Project will focus on the two sites at Morrision and Singleton to create new Research, Development & Innovation facilities

**Project Lead to send revised Business Case to Regional Office**

## **Life Science and Well-being Village - Project Authority Lead Carmarthenshire County Council**

### **Business Plan Update**

- Project team developing response to further feedback from the UK and Welsh Governments which was received on 22nd October, 2018
- City Deal draft Business Plan presented to Economic Strategy Board on 8th November, 2018.

### **Project Update**

- Whole site business planning underway with a site-wide financial model targeted for December 2018
- Following the signing of the Collaboration Agreement, a corporate structure to deliver the Village currently being established
- Multi-disciplinary team from ARUP appointed to take Phase 1 Village to RIBA Stage 2 (concept design) by January 2019
- Design and sustainability workshops held, led by Arup, and initial floor space plans for the Community Health Hub and the Wellness Hub developed
- Outline planning application to be considered at an Extraordinary Planning Committee in January 2019

### **Other**

- Education, Skills and Training Plan being development to include a wide range of Further and Higher Education providers
- Workshop held to identify skills gaps and options to ensure sustainable staffing across all aspects of the Village including whole site maintenance and management, sports and leisure and assisted living
- Recent site visitors include Office for Life Science, Department for International Trade, Economic Strategy Board members and Welsh Government
- Swansea University-led research proposal commenced, in partnership with Communities First, to explore how health impacts can be maximised through ensuring increased public participation

**Latest feedback from UK & Welsh Governments forwarded to Project Lead on 22<sup>nd</sup> October, 2018**

## Homes as Power Stations - Regional Project - Project Authority Lead Neath Port Talbot CBC

### Business Plan Update

- Draft Outline Business Case submitted to UK and Welsh Governments on 11th October 2018, awaiting feedback

### Project Update

- Pathfinder / proof of concept development at Neath (former care home Hafod site) on site, construction commenced. This is a collaborative partnership between Neath Port Talbot CBC, Pobl and Specific (Swansea University)
- Regional local authority steering and working group established to co-ordinate the regional activity at scale
- Umbrella bid submitted to WG Innovative Housing Programme (IHP) in July 2018 - as agreed by SBCD Shadow Joint Committee on 23rd May, 2018

### Other

- HAPS project team has a partner in a Horizon 2020 bid with Cardiff University 'Decarbonisation of the EU building stock'

[Initial draft OBC submitted to UK and Welsh Governments – October 2018](#)

## Pembroke Dock Marine - Project Authority Lead Pembrokeshire CC

### Business Plan Update

- PDM project team revising business case following meeting with the governments, regional office and Pembrokeshire County Council on 28th September, 2018.
- PDM project team submitted supplementary information to Regional Office on 2<sup>nd</sup> November. Regional Office have reviewed and arranging meeting with project team to discuss feedback.

### Project Update

- Public exhibitions for META element to be held in Pembrokeshire in December 2018.

[Revised business case to be submitted to Regional Office – December 2018](#)

## Factory of the Future - Project Authority Lead Neath Port Talbot CBC

### Business Plan Update

- External consultant has been engaged to refine business case prior to submission

### Project Update

- Land issues still to be resolved
- FoF and Steel Science projects are looking to be located together on the same site
- Project team, working with industry partners continue to finalise building design

[Revised draft Business Case to be submitted to Regional Office - December 2018](#)

## **Steel Science - Project Authority Lead Neath Port Talbot CBC**

### **Business Plan Update**

- External consultant has been engaged to refine business case prior to submission

### **Project Update**

- Land issues still to be resolved
- Steel Science and FoF projects are looking to be located together on the same site
- Project team, working with industry partners continue to finalise building design

**Revised draft Business Case to be submitted to Regional Office - December 2018**



## SWANSEA BAY CITY REGION JOINT COMMITTEE

**22<sup>ND</sup> NOVEMBER 2018**

### JOINT COMMITTEE FORWARD WORK PROGRAMME

#### RECOMMENDATIONS / KEY DECISIONS REQUIRED:

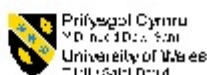
**To consider and approve a Joint Committee Forward Work Programme for 2018/19.**

#### REASONS:

**It is considered good governance for all Committees to have forward work programmes in place owned by Committee members and published to support transparency of governance arrangements.**

*This item was originally scheduled for discussion on the 16<sup>th</sup> October 2018, however the meeting was inquorate. Members however apprised of the suggested Forward Work Programme for 2018/19 which had been circulated. It was noted that certain reports may be submitted to earlier meetings than those indicated and that matters considered by the Economic Strategy Board would appear as a standard item on agendas for meetings of the Joint Committee.*

<p><b>Report Author:</b></p> <p>Helen Morgan</p> <p>Linda Rees Jones</p>	<p><b>Designation:</b></p> <p>Economic Development Manager</p> <p>Carmarthenshire County Council</p> <p>Head of Administration and Law</p>	<p><b>Tel No.</b></p> <p>01267 224902</p> <p><b>E.Mail:</b> HLMorgan@carmarthenshire.gov.uk</p> <p><b>Tel No.</b></p> <p>01267 224010</p> <p><b>E.Mail:</b> LRJones@carmarthenshire.gov.uk</p>
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**EXECUTIVE SUMMARY  
SWANSEA BAY JOINT COMMITTEE  
22<sup>ND</sup> NOVEMBER 2018**

**JOINT COMMITTEE FORWARD WORK PROGRAMME**

The purpose of this report is to inform the development of the Swansea Bay City Region Joint Committee forward work programme for the period 2018/19. The development of a programme of work for the Joint Committee will ensure that a published up to date programme of work owned by Joint Committee members is available to support the Swansea Bay City Deal.

A suggested work programme is attached for the Joint Committee's consideration and comment.

<b>DETAILED REPORT ATTACHED?</b>	<b>Forward Work Programme</b>
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# IMPLICATIONS

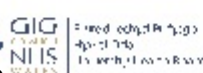
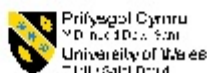
Policy, Crime & Disorder and Equalities <b>NONE</b>	Legal <b>NONE</b>	Finance <b>NONE</b>	Risk Management Issues <b>NONE</b>	Staffing Implications <b>NONE</b>
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# CONSULTATIONS

Details of any consultations undertaken are to be included here

## Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report: THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection/WEBSITE LINK
Swansea Bay City Deal Website		<a href="http://www.swanseabaycitydeal.wales/">http://www.swanseabaycitydeal.wales/</a>
Swansea Bay City Region Joint Committee Agendas, reports & minutes		<a href="http://democracy.carmarthenshire.gov.wales/mgCommitteeDetails.aspx?ID=273">http://democracy.carmarthenshire.gov.wales/mgCommitteeDetails.aspx?ID=273</a>



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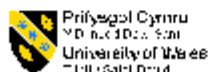
## SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE FORWARD WORK PROGRAMME 2018 -2019

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	EST. JOINT COMMITTEE MEETING DATE
Approval of SBCD Implementation Plan	Regional Office	Q4 2018
ESF Institutional Capacity Regional Bid	Regional Office	Q4 2018
Regional LFFN Bid	Swansea Council	Q4 2018
Business Engagement and Communication Strategy	Regional Office	Q4 2018
City Deal Regional Procurement Principles	Regional Office	Q4 2018
Revenue funding requirements	Accountable Body / Sect.151 Officer	Q4 2018
LA Borrowing requirements	Accountable Body / Sect.151 Officer	Q4 2018
Funding agreement template for Project Authority Lead and Delivery Lead	Accountable Body / Sect. 151 Officer	Q4 2018
Consideration of Yr Egin Business Case	Project Lead	Q4 2018
Consideration of Llanelli Life Science & Well-Being Village Business Case	Project Lead	Q4 2018
Consideration of Swansea Waterfront & Digital District Business Case	Project Lead	Q4 2018

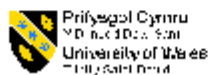




SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	EST. JOINT COMMITTEE MEETING DATE
Agree Monitoring and Evaluation Plan	Regional Office	Q4 2018
Consideration of Department for International Trade Welsh Portfolio	Regional Office	Q1 2019
Agree process and schedule for flow of finances to Local Authorities	Accountable Body / Sect.151 Officer	Q1 2019
Finalise model for NNDR	Accountable Body / Sect. 151 Officer	Q1 2019
Stakeholder communication plan	Regional Office	Q1 2019
Consideration of Skills & Talent Business Case	Project Lead	Q1 2019
Consideration of Digital Infrastructure Business Case	Project Lead	Q1 2019
Contracts register	Regional Office	Q2 2019
Consideration of Pembroke Dock Marine Business Case	Project Lead	Q2 2019
Consideration of ASTUTE Factory of the Future Business Case	Project Lead	Q2 2019
Consideration of Steel Science Business Case	Project Lead	Q2 2019
Consideration of Life Science & Well-Being Campus Business Case	Project Lead	Q2 2019
Consideration of Homes as Power Stations Business Case	Project Lead	Q3 2019
Consideration of CENGs Business Case	Project Lead	Q3 2019



SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	JOINT COMMITTEE MEETING DATE
Review KPI's	Joint Committee	Quarterly
Review Programme Risk Register	Joint Committee	Quarterly
Feedback and Recommendations from Joint Scrutiny	Joint Committee	Bi-Annually



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# Agenda Item 8

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# Agenda Item 9

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# Agenda Item 10

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